

Business Administration

Course Number:	BUAD 247
Course Title:	TRAINING and DEVELOPMENT
Credits:	3
Calendar Description:	Formerly part of BUAD 271 This course provides an in-depth study of training and development. Topics include legislation, needs analysis, program development, cost/benefit analysis, and principles of discipline and discharge. <i>(Also offered by Distance Education).</i>
Semester and Year:	WINTER 2023
Prerequisite(s):	BUAD 269
Corequisite(s):	No
Prerequisite to:	No
Final Exam:	Yes
Hours per week:	3
Graduation Requirement:	Elective
Substitutable Courses:	No
Transfer Credit:	No
Special Notes:	Students who have received credit for BUAD 271 cannot take BUAD 247 for further credit.
Originally Developed:	November 2012
EDCO Approval:	November 2013

Chair's Approval:

Devi Rubadeau

Course Schedule

Date		Topic	Textbook	Deadline/Deliverables
2023 Week of		Monday January 9 th , First day of class Monday February 20 th , Statutory Holiday (no classes) February 21 st thru 24 th , Mid-semester study break (no classes) Friday April 7 th and Monday April 10 th , Statutory Holidays (no classes) Friday April 14 th , Last day of class		
W1	Jan 10 & 12	Introduction to Course Overview Team Project & Micro Training VARK	Ch 1	Students fill up 'Getting to know you' in Moodle
W2	17 & 19	The Training and Development Process Training Programs	Ch 1 Ch 12	Teams are formed Team Project Discussion- KPIs & team expectations formed
W3	24 & 26	The Needs KPIs &		

