

# Business Administration

Course Number: **BUAD 264**

Course Title: **MANAGEMENT ACCOUNTING**

Credits: **3**

Calendar Description:

**Professors**

| <b>Name</b> | <b>Phone number</b> | <b>Office</b> | <b>Email</b>   |
|-------------|---------------------|---------------|--|
| Dean Warner | 762-5445 #4958      | Kelowna: C132 | <a href="mailto:dwarner@okanagan.bc.ca">dwarner@okanagan.bc.ca</a> |

**Learning Outcomes**

Upon completion of this course students will be able to:

- Prepare a basic manufacturing income statement.
- Apply the cost-volume-profit framework to different managerial decisions.
- Prepare a comprehensive master budget.
- Calculate and interpret material price and quantity variances, labour rate and efficiency variances and variable overhead spending and efficiency variances.
- Apply the relevant cost framework to managerial decisions regarding equipment replacement, outsourcing, special orders, constrained resource and addition or deletion of products.

**Course Objectives**

This course will also cover the following content:

- The work of management and the need for management accounting information.
- Cost classifications by behaviour, traceability, relevance and function.
- Estimation methods for calculating mixed costs.
- Standard costing and computation of standard costs.
- Differentiation between static and flexible budgets.
- Computation and interpretation of key financial performance metrics related to decentralized operations.
- Evaluation of capital budgeting options using net present value, profitability index, internal rate of return, payback method and simple rate of return methods.

**Evaluation Procedure**

|           |     |
|-----------|-----|
| Project   | 8%  |
| Term Work | 12% |

## Course Schedule

| Date     |         | Topic  | Textbook      |
|----------|---------|--|---------------|
| Week of: |         | Mon. Jan 5 Classes begin<br>Family Day Feb 9 & Feb 10 to 13 Reading Break – no classes<br>Good Fri. Apr 3 & Easter Mon. Apr 6 – no classes<br>Tues. Apr 14 Last day of regularly scheduled classes |               |
| Jan      | 5       | An Introduction to Managerial Accounting<br>Cost Concepts  | Ch 1<br>Ch 2  |
|          | 12      | Cost Concepts<br>Cost Behaviour: Analysis and Use  | Ch 2<br>Ch 3  |
|          | 19      | Cost Behaviour: Analysis and Use<br>Cost-Volume-Profit Relationships   | Ch 3<br>Ch 8  |
|          | 26      | Cost-Volume-Profit Relationships   | Ch 8          |
| Feb      | 2       | Budgeting<br><b>Mid-term Exam #1</b> (Chapters 1, 2, 3 & 8)  | Ch 7          |
|          | 9 - 13  | READING BREAK ( <i>Feb 9 to 13 – no classes</i> )  |               |
|          | 16      | Budgeting  | Ch 7          |
|          | 23      | Budgeting<br>Standard Costs and Variance Analysis  | Ch 7<br>Ch 11 |
| Mar      | 2       | Standard Costs and Variance Analysis<br><b>Budge Project Due</b> (March 6 <sup>th</sup> )  | Ch 11         |
|          | 9       | Organizational Structure and Performance Measurement<br><b>Mid-term Exam #2</b> (Chapters 7, 8 & 11)   | Ch 12         |
|          | 16      | Organizational Structure and Performance Measurement<br>Relevant Costs: The Key to Decision Making   | Ch 12<br>Ch 9 |
|          | 23      | Relevant Costs: The Key to Decision Making   | Ch 9          |
|          | 30      | Capital Budgeting Decisions  | Ch 10         |
| Apr      | 6       | Capital Budgeting Decisions  | Ch 10         |
|          | 13      | Final exam review  |               |
| Apr      | 17 - 25 | Final Exam Period (Chapters 8, 9, 10, 12)  |               |

## **SKILLS ACROSS THE BUSINESS CURRICULUM**

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## **STUDENT CONDUCT AND ACADEMIC HONESTY**

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### **What is the Disruption of Instructional Activities?**

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

### **What is Cheating?**

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

### **What is Plagiarism?**

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete acknowledgement.” It is the serious academic offence of reproducing someone else’s work, including words, ideas and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

“Intentional plagiarism is the deliberate presentation of another’s work or ideas as one’s own.” Intentional plagiarism can be a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

“Unintentional plagiarism is the inadvertent presentation of another’s work or ideas without proper acknowledgement because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act of deceit.”

### **What are the Students’ Responsibilities to Avoid Plagiarism?**

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar, which is available in online format [www.okanagan.bc.ca](http://www.okanagan.bc.ca). S

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